

HANDYMAN/PERSON WANTED FOR WLJT-TV 11 WEST TN PBS

WLJT-TV 11 West TN PBS has an immediate opening for a part-time reliable handyman/person for facilities upkeep, janitorial duties, and lawn care of TV station offices/studio in Jackson and transmitter building in Beech Bluff.

Job Duties:

- Perform maintenance and light repairs.
- Perform routine landscaping on the grounds.
- Spot clean facilities when necessary and weekly vacuuming and trash removal.
- Coordinate and meet various vendors (HVAC, plumbers, electricians) at facilities when needed.
- Identify and report on the need for major repairs.
- Cleaning, maintaining, organizing and proper storage of tools, equipment, and supplies.
- Moving/transporting equipment, packages, and supplies in/around facilities.
- Other tasks as assigned.

Job Requirements:

- Experience as a Handyman/person or janitor/maintenance position.
- Experience with making basic repairs.
- Basic understanding of electrical, plumbing or HVAC systems is desirable.
- Attention to detail in thoroughness of work.
- A current, valid clean Driver's license is required and must be maintained throughout the course of employment.
- Ability to work in indoor and outdoor environments, in all weather conditions.
- Ability to predominantly work on their feet during working hours, and throughout the course of the day.
- Ability to lift and carry fifty (50) pounds; able to bend, reach, push, pull, load, unload, climb, etc. including the ability to work on ladders.

To apply, send your resume, cover letter, and references to jobs@westtnpbs.org. No phone calls, please. The position is open until it is filled. West TN PBS is an Equal Opportunity Employer and encourages candidates from diverse backgrounds to apply. West TN PBS is an EEO/AA employer and does not discriminate in employment based on race, religion, sexual orientation, national origin, political affiliation, disability, age, marital status, medical history, parental status or genetic information.